

San Diego Repertory Theatre



POSITION TITLE: Lead Carpenter
FLSA STATUS: Hourly/ Full time
REPORTS TO: Technical Director
DEPARTMENT: Production

ORGANIZATION:

San Diego Repertory Theatre (The REP) produces intimate, provocative, inclusive theatre. We promote an interconnected community through vivid works that nourish progressive political and social values and celebrate the multiple voices of our region. We are committed to diversity both on-stage and among our staff and invite interested applicants to review our EDI statement, posted on our web site. We encourage applications from marginalized communities including black, indigenous, people of color, LGBTQIA+, women, neurodiverse, and people with disabilities.

Position Summary

The primary responsibility of the Master Carpenter is to provide lead direction in the construction and implementation of scenic designs for REP productions and Lyceum Theatre activities. Success in the job will be defined by the ability to execute the job in a timely and efficient manner within budget constraints. The Master Carpenter will report directly to the Technical Director, and will sometimes be supervised by the Production Manager as well. As the Master Carpenter will also be working closely with Designers, success in the position will also be defined by the quality of the relationships developed there. The Technical Director and/or Production Manager will perform periodic performance reviews as necessary.

The position is a seasonal full time position and is paid on a bi-weekly basis. The Master Carpenter receives paid vacation, sick leave, and participation in the Theatre's health care plan.

ROLES AND RESPONSIBILITIES

- Assist Technical Director in the analysis of set designs in order to make recommendations for their execution and to understand the full scope of the production.
- Assist as needed for all REP productions, festivals, events and BIE productions
- Provide lead direction and participate in the construction and implementation of the set designs. This includes directing, as required, overhire staff, volunteers and Production Fellows.

- Advise Technical Director of tool maintenance, shop materials and/or personnel requirements as needed and participate in their procurement so as to maintain a creative, safe and efficient working environment.
- Lead and participate in the maintenance of the productions during the run of the show.
- Attend design, production and staff meetings as required.
- Assume responsibility for safety in the shop and production work areas. Advise other staff of potential hazards and/or other safety requirements as appropriate.
- Participate in facility maintenance and improvement projects as required.
- Attend all Technical Rehearsals and Preview performances as required.
- Represent the Technical Director at all work calls, meetings, rehearsal and performances when he can not be present.
- Assist in training running crews in the safe and proper use of scenic elements and stage equipment.
- Advise the Technical Director of maintenance, and show related materials needed to maintain a safe, creative and efficient workplace

EXPERIENCE, KNOWLEDGE, and SKILLS

- 3-5 years of related training/experience in scenic construction and carpentry.
- Comprehensive knowledge of design theory and principles and how they are executed in various production specialties. In depth knowledge of audio reinforcement systems and theory including expertise in various audio mixing consoles (specifically Yamaha and SoundCraft). Past experience providing audio mixing/engineering services for various musical genres/styles strongly preferred.
- Excellent communication skills with experience managing crews in a theatrical environment. Broad competency in industry best practices and equipment maintenance requirements. Have the ability to work with minimum supervision and as part of a team under general supervision.
- Strong organizational skills including the ability to set priorities and meet deadlines.
- Ability to perform detailed work with a high degree of accuracy.
- Must be outgoing and enjoy working with people. Establish and maintain effective working relationships with others.
- Ability to lift and handle equipment weighing up to 65 lbs. Comfortable working at heights above six feet.

- Must be able to work flexible hours, including evenings, weekends, and holidays, as schedule dictates.

EDUCATION

Bachelor's degree from an accredited institution or equivalent work history is required.

COMPENSATION

This full time non-exempt position will receive compensation of \$20.00 per Hour plus benefits, including paid vacation, employer sponsored health insurance, employee-paid dental and vision insurance, and participation in 403b and FSA plans.

TO APPLY

Please email your resume, cover letter, and salary requirements: csmith@sdrep.org and tell us why you are the ideal candidate for this specific job.

The REP is an Equal Opportunity Employer (EOE) and will not discriminate on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, gender identity, genetic information, sex or sexual orientation, or any other protected category in its hiring and employment practices, or in any other aspect of the employment relationship.