

San Diego Repertory Theatre



POSITION TITLE: EVS Manager
FLSA STATUS: Hourly
REPORTS TO: Director of Facilities
DEPARTMENT: Facilities

ORGANIZATION:

San Diego Repertory Theatre (The REP) produces intimate, provocative, inclusive theatre. We promote an interconnected community through vivid works that nourish progressive political and social values and celebrate the multiple voices of our region. We are committed to diversity both on-stage and among our staff and invite interested applicants to review our EDI statement, posted on our web site. We encourage applications from marginalized communities including black, indigenous, people of color, LGBTQIA+, women, neurodiverse, and people with disabilities.

Position Summary

Responsible for supervising and participating in the cleaning and maintenance of the Lyceum theatre to enhance the experience for all patrons, artists, performers and staff.

ROLES AND RESPONSIBILITIES

- Assist the Director of Facilities in supervising all functions of the Facilities Department and Facilities employees.
- Ensure property cleanliness in the theatres, lobbies, back of house, restrooms, exterior of entrance offices and Chula Vista Creative Space by performing and delegating general cleaning and maintenance duties as required.
- Ensure cleanliness standards are consistently maintained and enhanced.
- Creates a safe, healthy, productive, and fun work environment, where team members willingly strive to do their best by emphasizing a teamwork approach and effective communication.
- Must lead by example; provide coaching as appropriate to assist Facilities employees in reaching their full potential as a member of the Facilities team.
- Inspect finished work to ensure it is completed and meets established standards.
- Must ensure effective communication of all departmental/company information to staff.
- Maintain professional conduct and appearance.

- Regular and predictable attendance is required. Must be flexible; shift work, weekend and holiday work schedule required as deemed necessary by the production schedule and Director of Facilities.
- Maintain inventory levels and equipment maintenance.
- Responsible for reporting property damage or any problems to manager in a timely manner.
- Additional duties may be assigned

EXPERIENCE, KNOWLEDGE, and SKILLS

- Must be highly motivated and self-directed. Supervisory experience in housekeeping, Hotels or environmental services operations experience preferred.
- Excellent interpersonal, customer service, team building, and problem solving skills are required.
- Must have a good understanding and working knowledge of cleaning chemicals, supplies, techniques, equipment, and MSDS.
- Ability to add subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Must be able have physical stamina to perform various tasks such as standing, lifting objects up to 25 pounds, bending, and stooping for extended periods of time.

COMPENSATION

This full time exempt position will receive compensation of \$16.00 per hour plus benefits, including paid vacation, employer sponsored health insurance, employee-paid dental and vision insurance, and participation in 403b and FSA plans.

TO APPLY

Please email cferrans@sdrep.org or call Chris Ferrans 619-794-0156

The REP is an Equal Opportunity Employer (EOE) and will not discriminate on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, gender identity, genetic information, sex or sexual orientation, or any other protected category in its hiring and employment practices, or in any other aspect of the employment relationship.